**KBLUA**

**Receiving / Turning Back Game Assignments**

* **Receive E-Mail from Assignor**
* **Reply to all** 
  + **Include confirmed or Need to turn back**
  + **If confirmed**
    - **Include in E-Mail reply**
      * **Your arrival time at the specific location**
      * **Where you will be parking**
      * **What make and model car/truck you drive**
      * **Your cell #**
* **Contact your partner directly via Text, Cell the same day of the initial assignment E-Mail**
  + **Reiterate arrival time**
  + **Location**
  + **Where you will be parking**
  + **What make and model car / truck you drive**
  + **Your contact information**
  + **If you are assigned the plate, color of umpire shirt**
* **48 Hours prior to your scheduled assignment**
  + **Contact your partner directly via Text, Cell to re-confirm**
  + **If you have not made contact and / or have not received a response call the assignor**

**Assignor: Luis “Mickey” Ramirez**

**E-Mail:** [azump9119@gmail.com](mailto:azump9119@gmail.com)

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